# Management Plan

# Outline of Document

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 B Corporate Structure
 C The Team
 D Duration of the Team/Project

 Program Planning

 A. Overall WBS
 B. Gantt Charts

 Phase 1
 Phase 2

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# 1 Program Identification

### **1.A** Mission Statement

Our mission at Azul Business Corporation is to improve the quality of education by implementing technology into schools; particularly those technologies that help the many different styles of learning. Our products are built to integrate easily into current systems and be used without excessive training. Students and Professors that take advantage of our products will see an increase in the student's ability to learn material by emphasizing repetition and allowing access to classroom lectures.

### **1.B** Corporate Structure

Azul was founded in 2004 when six Old Dominion University Computer Science students formed the team. Azul Business Corporation is in association with the Computer Science Department at Old Dominion University in junction with the Computer Productivity Initiative (CPI)

General Managers, Dennis Ray and Janet Brunelle

### 1C Our Team

#### Accountant

Prepares balance sheets, profit and loss statements, and other financial reports. Responsibilities also include analyzing trends, costs, revenues, financial commitments, and obligations incurred to predict future revenues and expenses. Reports organization's finances to management, and offers suggestions about resource utilization, tax strategies, and assumptions underlying budget forecasts.

#### Accountant Representative

Maintains relationships and favorable contacts with current and potential accounts. Sets up new account information, and resolves customer issues/problems.

#### Attorney

Prepares and examines contracts involving leases, licenses, purchases, sales, insurance, etc. Provides legal advice to an organization, prepares resolutions and forms, and participates in major legal actions. Responsible for foreseeing and protecting company against legal risks.

#### Educational Consultant

#### Phase 1

Design real world field test. Create field test student survey. Create teacher test field survey. Acquire the classroom testing agreements.

#### Phase 2

Execute field tests, student surveys, and teacher surveys. Evaluate playback usability, playback helpfulness, and additional playback qualities. Identify playback problems. Evaluate usability and durability of hardware. Evaluate usability of recording and distribution. Evaluate classroom role. Identify problems. Evaluate additional qualities.

#### General Manager

Supervise all employees and contractors/consultants. Represent the company to all potential customers.

#### Hardware Developer

#### Phase 1

Test and choose the best sound capturing device and pressure sensitive surface to work for the lab prototype. Work with the API for the chosen sound and video devices. Translate whiteboard output into a vector format.

#### Phase 2

Work with the API for the chosen sound and video devices. Translate whiteboard output into a vector format. Encode the audio and graphics into our proprietary format.

#### Project Manager

Plan and monitor the project's process. Oversee all developers and consultants. Resolve all issues and conflicts. Maintain that the project meets schedule timelines and budget limits.

#### Software Developers

#### Phase 1

Design and code the synchronization software for the lab prototype. Design and code the playback software for the synchronized output. Must consider the file format for the sound and video output. Will test synchronization and playback software developed.

#### Phase 2

Design and code the synchronization software for the production prototype. Design and code the playback software for the synchronized output. Must consider the file format for the sound and video output. Design and develop the graphical user interface. Develop network communication interfaces for file transfers.

#### Phase 3

Develop upgrades and perform software maintenance.

**Technical Consultant** 

#### Phase 1

Will oversee and advise both hardware and software developers in choices, design, and testing.

#### Phase 2

Will oversee and advise both hardware and software developers in choices, design, and testing. Responsible for critically evaluating all technical components.

#### Technical Staff

Set up and maintain the hardware and software in the classroom environments during the testing and evaluation phase.

#### Technical Support

Duties include help desk, installing systems for new customers and user training.

#### **Technical Writer**

Compose the product documentation and the training manuals.

#### **Testing Programmers**

Improve and enhance the software during the testing and evaluation phase

### Web Developer

### Phase 2

Design the company web site and user interface for accessing the classroom content. Design authentication scheme for controlling access to content. Design database schema for storing users and content.

### Phase 3

Maintain the company web site and make changes to web interface as needed due to software upgrades.

Phase 1	Phase 2	Phase 3
1 Project Manager	1 Project Manager	1 General Manager
3 Hardware Developers	2 Hardware Developers	1 Attorney
3 Software Developers	1 Web Developer	1 Software Developer
1 Educational Consultant	3 Software Developers	1 Web Programmers
1 Technical Consultant	4 Testing Programmers	1 Accountant
	1 Technical Writer	2 Tech Support
	2 Technical Staff/Others	1 Accountant Represent.
	1 Educational Consultant	
	1 Technical Consultant	

Our Phase 1, 2, and 3 Team members

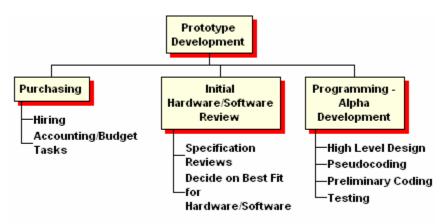
### **1.D** Team Durations of different Phases

Phase 1 Jan 2005 – July 2005 Phase 2 July 2005 – Jan 2007 Phase 3 Jan 2007 –

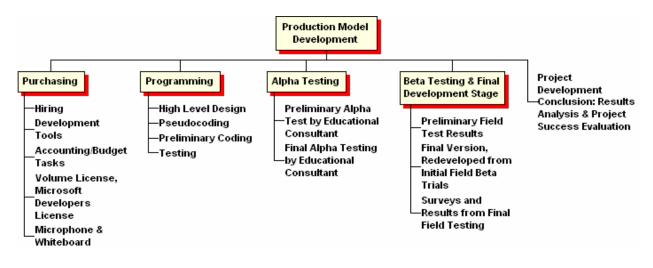
# 2 Program Planning

### 2.A Overall WBS

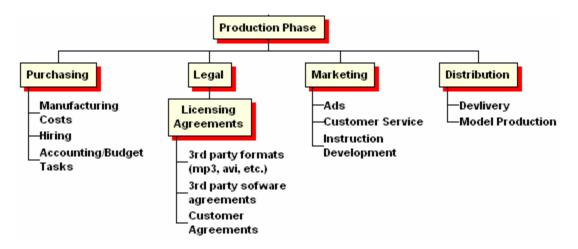
Phase 1 – Prototype Development



Phase 2 – Production Model Development



Phase 3 – Production Phase



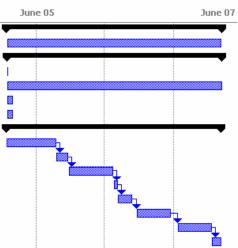
# 2.B Gantt Charts

# 2.B.i Phase 1

Task Name	Duration	Start	Finish	
				Jan 05 🛛 June 05
Prototype Development	105 days	Mon 1/17/05	Fri 6/10/05	
Project Management	105 days	Mon 1/17/05	Fri 6/10/05	
Initial Hareware/Software Review	105 days	Mon 1/17/05	Fri 6/10/05	
Specification Reviews	75 days	Mon 1/17/05	Fri 4/29/05	ціпть L
Best Hardware/Software Fit	30 days	Mon 5/2/05	Fri 6/10/05	<u> </u>
Programming	103 days	Mon 1/17/05	Wed 6/8/05	
High Level Design	16 days	Mon 1/17/05	Mon 2/7/05	ė <u>r</u>
Pseudocoding	17 days	Tue 2/8/05	Wed 3/2/05	Ľ <u>1</u>
Preliminary Coding	35 days	Thu 3/3/05	Wed 4/20/05	ľ ľ
Testing	35 days	Thu 4/21/05	Wed 6/8/05	

### 2.B.ii Phase 2

Task Name	Duration	Start	Finish	
				June 05
Production Model Development	526 days?	Fri 6/10/05	Fri 6/15/07	•
Project Management	521 days	Mon 6/13/05	Mon 6/11/07	
Purchasing	525 days	Mon 6/13/05	Fri 6/15/07	•
Development Tools	3 days	Mon 6/13/05	Wed 6/15/05	
Accounting/Budget Tasks	525 days	Mon 6/13/05	Fri 6/15/07	
Software Licensing	15 days	Mon 6/13/05	Fri 7/1/05	
Microphone, Whiteboard & Related	14 days	Mon 6/13/05	Thu 6/30/05	
Progamming/Hardware Integration	522 days?	Fri 6/10/05	Mon 6/11/07	· ·
First Release, Alpha Version	121 days	Fri 6/10/05	Fri 11/25/05	
Prelim Alpha Test AppvI by Ed Consult	30 days	Mon 11/28/05	Fri 1/6/06	L L L
Final Version Alpha Release	110 days	Mon 1/9/06	Fri 6/9/06	
Final Alpha Test AppvI by Ed Consult	10 days	Mon 6/12/06	Fri 6/23/06	
Preliminary Beta Field Test Results	35 days	Mon 6/26/06	Fri 8/11/06	
Redeveloped Final Release Version	85 days	Mon 8/28/06	Fri 12/22/06	
Field Test, Surveys and Results, Final	84 days	Mon 1/15/07	Thu 5/10/07	
Results Analysis/Overall Success Eval	22 days?	Fri 5/11/07	Mon 6/11/07	



# 2.B.iii Phase 3

Task Name	Duration	Start	Finish		
				June 07	Feb 08
Production Phase	180 days	Tue 6/12/07	Mon 2/18/08		_
Project Management	74 days	Tue 6/12/07	Fri 9/21/07		
Accounting/Budget Tasks	74 days	Tue 6/12/07	Fri 9/21/07		
Legal	7 days	Tue 6/12/07	Wed 6/20/07	•	
Licensing Agreements	7 days	Tue 6/12/07	Wed 6/20/07	•	
3rd party formats	7 days	Tue 6/12/07	Wed 6/20/07		
3rd party sofware	4 days	Tue 6/12/07	Fri 6/15/07		
Customer Agreements	5 days	Tue 6/12/07	Mon 6/18/07	I	
Marketing	180 days	Tue 6/12/07	Mon 2/18/08		_
Ads	40 days	Tue 6/12/07	Mon 8/6/07		
Customer Service	180 days	Tue 6/12/07	Mon 2/18/08		
Instruction Development	10 days	Tue 6/12/07	Mon 6/25/07		
Distribution	100 days	Tue 6/12/07	Mon 10/29/07		•
Model Production	100 days	Tue 6/12/07	Mon 10/29/07		
Delivery	80 days	Tue 6/12/07	Mon 10/1/07		